

TERMS AND CONDITIONS

Salary:	Salary dependent on experience.
Contracted hours:	37.5 hours per week.
Working hours:	Monday to Friday, 9:00am to 5:30pm. From time to time, you may be required to work outwith and/or in excess of your normal working hours. Remuneration for such additional hours is already contained within the salary.
Location of work:	This post will be based at the e-Centre, Cooperage Way, Alloa, FK10 3LP. GreenPower operates a hybrid working policy. Travel, principally between the Alloa office base and various sites in the UK is required. The nature of this post will require staying away from home on occasions.
Annual leave:	This post carries a holiday entitlement of 25 days personal leave, plus 12 statutory holidays / office closure days per annum.
Sick pay:	Entitlement to occupational sick pay.
Pension:	GreenPower operates an auto-enrolment pension scheme with the Employer contribution of 3% of gross salary. This is subject to pension auto-enrolment rules and therefore a small contribution may also be required from employees depending on your applicable salary. Salary sacrifice available.
Non-contractual benefits:	Private health insurance (with the option to add partner / family members on at a cost). Private health insurance is a benefit in kind and therefore subject to tax. Electric car salary sacrifice scheme. Team bonus scheme.
Responsible to:	Reporting to the Finance Director.
Employer:	The post-holder will be employed by GreenPower Developments Ltd.
Offer of employment:	An offer of appointment will be made subject to eligibility to work in the UK, two satisfactory references, and a Level 1 disclosure check.